



Board Savings and Cost Effectiveness Workshop

This meeting will be recorded and photographed.

Date: January 11, 2019
TIME: 8:00 am – 11:30 am (PST)
LOCATION: via Webinar
WEBINAR: <http://neea.adobeconnect.com/janwebinar/>
AUDIO: 866-398-2885 dial in; 262-063-5884 participant code
ATTENDEES: Board Members, Cost Effective Advisory Committee (CEAC) Members, NEEA Staff and the Public

Objective Per the Scoping Workshop call with the NEEA Board of Directors on Dec 17, 2018, Board Members and NEEA staff have collectively agreed to focus the first workshop on:

1. A walkthrough of the savings and cost effectiveness reporting process, resources and governance to educate and inform workshop participants.
2. Identify additional information, process, and communication gaps.
3. Additionally, an overview of data assets will be presented.

Agenda

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8:00 am	Introductions and Agenda Review – Andrew Grassell, Dan Johnson	--
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8:05 am

Part 1 – 1 hour 45 minutes

Goal: Board understanding of:

1. Annual review process for energy savings and cost effectiveness Cost Effectiveness Advisory Committee (CEAC charter) and governance, CEAC roles and responsibilities relative to savings cost effectiveness, methodologies and reporting
2. Annual review process for energy savings and cost effectiveness metrics
3. Current report approach
4. Key inputs, data sources and calculation methodologies for energy savings and cost effectiveness metrics
5. Identify additional information, process, and communication gaps

60 min: **Overview of Current Process and Data**

(presented by NEEA staff: Stephanie Rider, Christina Steinhoff)

1. Overview of NEEA annual reporting process, CEAC charter, role and functions of CEAC, and membership
2. Savings Reporting:
 - a. Review data/documentation supporting savings reporting: key inputs and assumptions
 - b. Review a NEEA funder report: data and calculations
3. Cost Effectiveness Reporting:

Review regional cost-effectiveness: key methodology, inputs and ProCost model
4. ACE (Alliance Cost Effectiveness) Model walkthrough

45 min: **Board Q&A (Andrew and Jeremy)**

9:50 am

BREAK

10:00 am	Part 2 Goal: Board understanding of what data is available. Identify additional information, process, and communication gaps. 40 min: Overview of Data Resources: Assets and Accessibility (presented by NEEA Staff: Stephanie Rider, Christina Steinhoff, Jonathan Belais) 1. Guided tour of online resources: where items are posted now 2. Introduce new online resource: new funder portal for data sharing and posting of documentation and reports 3. Overview of additional data assets 20 min: Board Q&A (Andrew and Jeremy)	--
11:00 am	Part 3 Goal: Confirm Board-supported next steps 20 min: Scoping for Next Workshop (Andrew and Jeremy) 1. Identify open questions, including context or content 2. Determine need, content and timing of additional workshops 10 min: Next steps and wrap up (Andrew and Dan)	--
11:30 am	Workshop webinar adjourns – Andrew Grassell	--